

O T T A W A VISITORS CENTER

**Board Meeting Minutes
October 24th, 2016**

Present: Chair Kevin Steward, Vice Chair Matt Skelly, Secretary Karen Zemann, Treasure DeWayne Cronkright, Executive Director Curt Bedei, Kevin Bressendorf, Mark Stoudt, Mary Olson, Hank Wolf, Scott Struchen, City Liaison Nancy Stisser (ex-officio), Chamber Director Boyd Palmer (ex-officio), **Absent:** Mary Olson, Jeff Heimsoth (ex-officio), Hans Andrews (Ex-Officio), City Liaison Reed Wilson (ex-officio), Meeting Called To Order 5:05pm

Subject	Discussion	Decision	Next Steps – Motion
Public Comments		N/A	N/A
Chamber Report-Palmer	working with Dave Noble on updating the web site for the Industrial park Family video, Cora Pope Home, American Steam Queen	N/A	N/A
City Report-Wilson	Christmas Banners - looking for new ideas for the downtown banners Lincoln Tour will work with the City, Chamber, and the OVC	N/A	N/A
Next Board Meeting	Scheduled for Monday November 28th, 2016	N/A	N/A

Next Comittee Meetings	Wednesday, Nov 9th, 2016 - Operations 2p, Marketing 3p, Finance 4p email	N/A	N/A
Review of Minutes		Moved by Scott Struchen 2 nd by Karen Zemann	Motion to accept the meeting minutes from 9-26-16 Motion Carried
Old Business	1. Consultant for OVC 2. September Finance Report Curt gave a brief update about the new website. He also mention our lease will be up at the end of April 2017.	Moved by DeWayne Cronkright 2 nd by Matt Skelly 2 Moved by DeWayne Cronkright 2 nd by Kevin Steward	1. Motion to accept Cantlin Law proposal of \$210/hr no matter the project. Motion carried 2. Motion to put September's financials on file. Motion carried
New Business	The current situation about the canal mural was brought up. Curt also gave an update about other murals that Thomas Melvin repaired or touched up. Mark Stoudt asked that we discuss mural paperwork at the next meeting regarding How do we protect our murals? who do we contact? how should our murals be applied?	N/A	N/A

Directors Report	Curt mention some German travelers came to Ottawa based solely on friends recommendation from the parachuting competition. Travels With Darley filming went well, and pleasantly surprised by the area. Trick or Treat posters available. Walts Play. Heritage Tour Signs and Cell tour about complete.	N/A	N/A
Committee Report	Operations Marketing Finance emailed	Moved by Dewayne Cronkright; 2 nd by Hank Wolf	Motion to place October finances on file. Motion carried. Dewayne and Hank Wolf had questions concerning cleaning up the sub columns under certain categories.
Adjournment	7:15pm	Moved by Dewayne Cronkright; 2 nd by Scott Struchen	Motion to adjourn. Motion carried

Executive Session	Compensation	<ol style="list-style-type: none"> 1. Moved by Kevin Steward; 2nd by Matt Skelly 2. Moved by Mark Stoudt; 2nd by Dewayne Cronkright 	<ol style="list-style-type: none"> 1. Motion to go into Executive Session. 2. Motion to end Executive session.

Minutes submitted by Karen Zemann and typed by Curt Bedei, Meeting October 24th, 2016 - Quorum was established